

Commissionerate of Collegiate Education, A.P., Mangalagiri
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE DIRECTORS OF PHYSICAL EDUCATION
 (As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	
Name of the College	
Name of the Lecturer with Emp-ID & CFMS-ID Nos.	
Subject	

ASSESSMENT CRITERIA AND METHODOLOGY FOR THE DIRECTORS OF PHYSICAL EDUCATION

CATEGORY-I: Attendance

S.No.	Activity	Total No. of Days	No. of Days Attended	Grading as per Self Evaluation	Grading as per Principal Evaluation
1	Attendance calculated in terms of percentage of days attended to the total number of days he/she is expected to attend.			(No. of Days Attended ÷ Total No. Days) X 100	(No. of Days Attended ÷ Total No. Days) X 100
Grading Obtained (Good / Satisfactory / Not satisfactory)					

Grading Criteria: (a) *Good* : 90% & Above, (b) *Satisfactory* : Below 90% but 80% & Above and (c) *Not satisfactory*: Less than 80%

Note: The Principal should verify the Total No. of days as per the Academic Calendar and the No. of Days Attended as per the Biometrics Attendance in the College Web portal.

CATEGORY - II: Organizing Intramural Competitions.

S.No.	Name of the Game/Sport(Competition)	Grading Criteria	Self Evaluation (Yes/No)	Principal Evaluation (Yes/No)
		(a) Good: Intramural competition in more than 5 disciplines. (b) Satisfactory: Intramural competition in 3-5 disciplines. (c) Not satisfactory: Neither good nor satisfactory.		
Grading Obtained (Good / Satisfactory / Not satisfactory)				

CATEGORY - III: Institution Participating in External Competitions

S.No.	Name of the Activity	Status (National/ State/ District)	Self Evaluation (Yes/No)	Principal Evaluation (Yes/No)
Grading Obtained (Good / Satisfactory / Not satisfactory)				

Grading Criteria:

- (a) **Good:** National level competition in at least one discipline plus Sate/District level competition in at least **3** disciplines.
- (b) **Satisfactory:** State level competition in at least one discipline plus District level competition in at least **3** disciplines.
Or Inter - Collegiate level competition in at least **3** disciplines.
- (c) **Not satisfactory:** Neither good nor satisfactory

CATEGORY - IV: Up-gradation of Sports

S.No.	Name of the Activity	Grading Criteria	Grading as per Self Evaluation	Grading as per Principal Evaluation
1	(a) Up-gradation of sports and physical training infrastructure with scientific and technological inputs. (b) Development and maintenance of playfields/ Courts. (c) Gym Facility (Indoor/Outdoor) (d) Yoga Facility	Good – With any Three Activities Satisfactory– With any Two Activities Not-Satisfactory – Less than Two Activities (***Note: For Every Activity necessary evidences should be provided)		

CATEGORY - V: Other Activities

S.No.	Name of the Activity	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	At least one student of the institution participated in National/ State/ University teams. Organizing State/National/ Inter- University/ Inter- College level competition		
2	Being invited for coaching at State/National/University level.		
3	Professional Development activities (such as participation in seminars, conferences, short term training courses, camps & events, talks, lectures in refresher / faculty development courses/OC/RC/ARPIT(Annual Refresher Programme in Teaching), membership of associations, dissemination and general articles and any other contributions)		
4	Organizing coaching camps for college teams in minimum three or more Games/Sports		
5	Publications of at least one research paper in a UGC approved journal.		
6	Assistance in College administration, Discipline and governance related work including work done during Admissions, Examinations and Extracurricular College Activities.		
Total No. of Activities involved in (No. of Yes)			
Grading Obtained (Good / Satisfactory / Not satisfactory)			

Grading Criteria:

(a) **Good:** Involved in any 3 activities, (b) **Satisfactory:** Involved in any 2 activities, and (c) **Not-satisfactory:** Less than 2 activities.

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per Principal Evaluation
1	I - Attendance		
2	II - Organizing Intra College Competition.		
3	III - Institution Participating in External Competitions		
4	IV - Up-gradation of Sports		
5	V - Other Activities		
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)			

Overall Grading Criteria:

- (a) **Good:** Good in Category-I and Good / Satisfactory in other Categories.
- (b) **Satisfactory:** Satisfactory in Category-I and Good / Satisfactory in any other two Categories
- (c) **Not Satisfactory:** If neither Good nor Satisfactory in overall grading.

Note:

- i) It is recommended to use ICT technology to monitor the attendance of sports and physical education and compute the criteria of assessment.
- ii) The institution must obtain student feedback. The feed-backs must be shared with concerned Director of Physical and Education and Sports.
- iii) The system of tracking user grievances and the extent of grievance redressal details may also be made available.

Signature of the Librarian

Signature of the IQAC Coordinator

Signature of the Principal

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Physical Director

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal